

# How To Sign Up For EIRB Modernization Updates from GovDelivery



# How Does It Work?



Visit

<https://public.govdelivery.com/accounts/USMHSDHSS/subscriber/new> and subscribe to eIRB News and Events



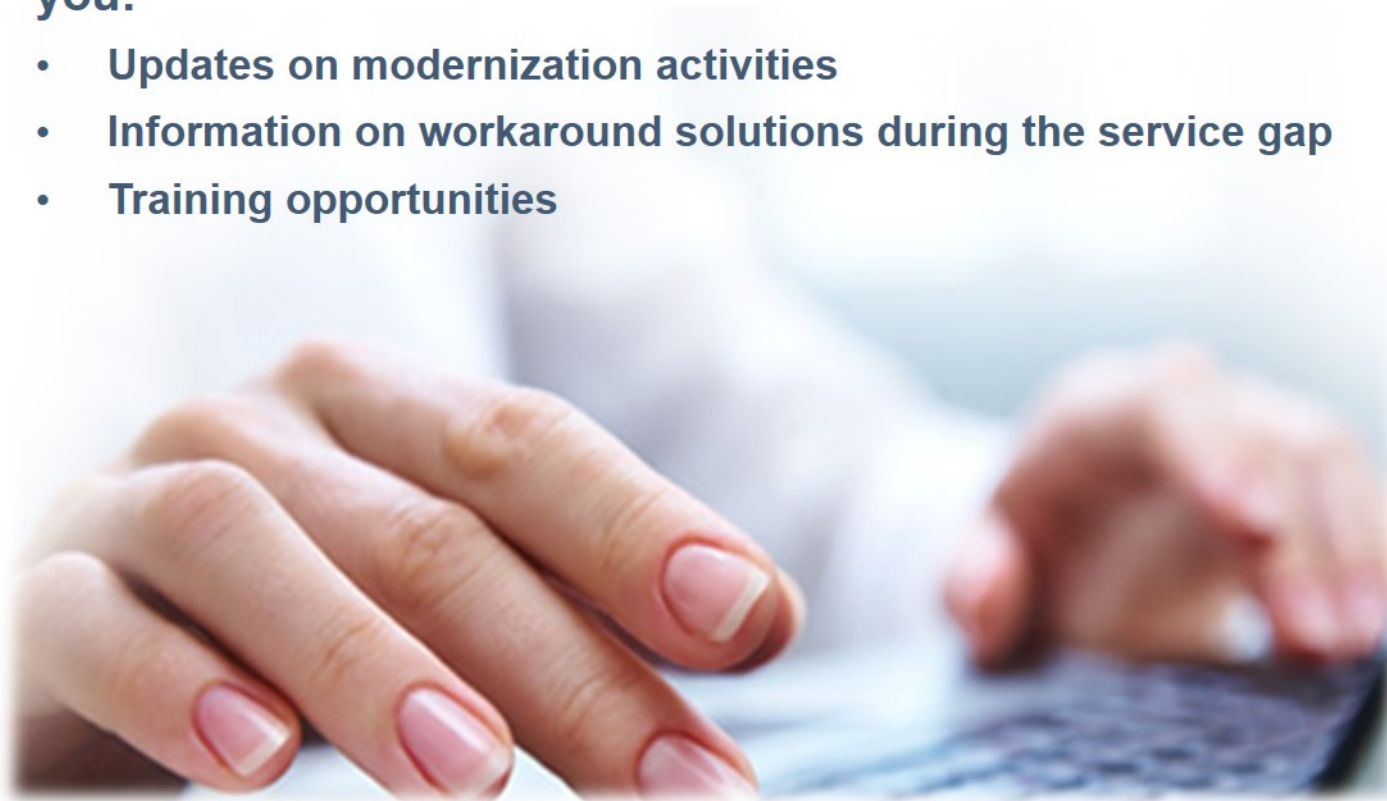
***“Medically Ready Force...Ready Medical Force”***

# How Does It Work?



The eIRB Project Team will send timely email messages to you:

- Updates on modernization activities
- Information on workaround solutions during the service gap
- Training opportunities



***“Medically Ready Force...Ready Medical Force”***

# Step One



- Please visit:  
<https://public.govdelivery.com/accounts/USMHS DHSS/subscriber/new>

The screenshot shows a web form for the Solution Delivery Division (SDD). At the top, there is a blue header bar with the SDD logo on the left, the text "Solution Delivery Division" in the center, and a silhouette of two medical personnel on the right. Below the header, the text "Welcome to SDD News!" is followed by instructions to sign up for SDD News and SDD System Outage Notifications. The mission of the SDD is described as delivering information technology solutions to the Military Health System. A link to the SDD website is provided. A note states that SDD subscribers wishing to receive System Outage Notifications must submit a .mil email address. Below this, there is a form with a label "\*Email Address" and a text input field with the placeholder "Please Type Your Email Address Here...". To the right of the input field is a small "x" icon. Below the input field are two buttons: "Submit" and "Cancel". At the bottom, there is a line of text stating "Your contact information is used to deliver requested updates or to access your subscriber preferences." and a link to the "Privacy Policy - Help".

**Solution Delivery Division**

**Welcome to SDD News!**

To sign up for SDD News and SDD System Outage Notifications or to manage your existing subscriber preferences, please enter your email address in the box below.

The mission of Solution Delivery Division is to deliver information technology solutions to the Military Health System through expert acquisition program management, process reengineering, training and integration activities in order to support and advance the delivery of health care to our patients.

To learn more about SDD and our services, please visit us on the web at:  
<http://www.health.mil/sdd>

*Please note, SDD subscribers wishing to receive System Outage Notifications must submit a .mil email address. If you do not submit a .mil email address, you will NOT receive System Outage Notifications.*

\*Email Address

Your contact information is used to deliver requested updates or to access your subscriber preferences.

[Privacy Policy](#) - [Help](#)

## Step Two

- Enter your email address; and select **Submit**.



The screenshot shows a web form for the Solution Delivery Division (SDD). At the top is a blue header with the SDD logo on the left, the text "Solution Delivery Division" in the center, and a silhouette of two people on the right. Below the header, the text "Welcome to SDD News!" is followed by instructions to sign up for SDD News and SDD System Outage Notifications by entering an email address. A paragraph describes the mission of the SDD. Another paragraph provides the website URL <http://www.health.mil/sdd>. A note states that SDD subscribers wishing to receive System Outage Notifications must submit a .mil email address. Below this is a form with a label "\*Email Address" and a text input field containing the placeholder text "Please Type Your Email Address Here...". To the right of the input field is a small "x" icon. Below the input field are two buttons: "Submit" and "Cancel". At the bottom, a line of text states "Your contact information is used to deliver requested updates or to access your subscriber preferences." followed by links for "Privacy Policy" and "Help".

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\*Email Address

**Submit** **Cancel**

Your contact information is used to deliver requested updates or to access your subscriber preferences.

[Privacy Policy](#) - [Help](#)

## Step Three

- Confirm your email address; add a password (optional), and select **Submit**.

**New Subscriber**

**Primary Email Address**  
You must enter a primary email address. You will use this to access and update your subscriptions or modify your subscriber preferences.

\*Email Address

\*Confirm Email Address

**Optional Password**  
Enter an optional password to add password protection to your subscriber preferences.

Password

Confirm Password

Your contact information is used to deliver requested updates or to access your subscriber preferences.

[Privacy Policy](#) - [Help](#)



## Step Four

- Select the **eIRB News and Events** box; scroll down to the bottom of the page and select **Submit**.

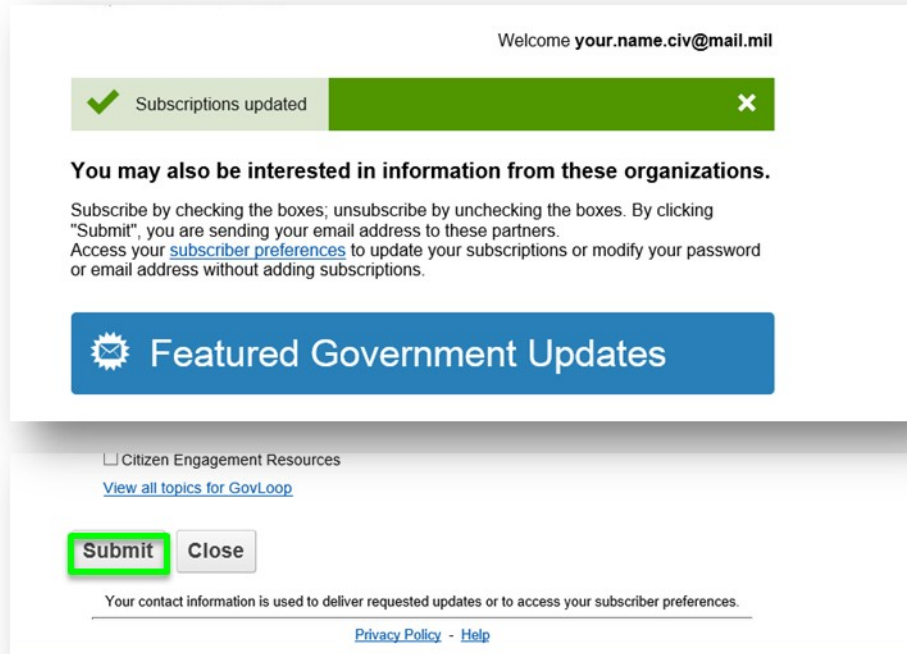
The screenshot shows a web form for selecting subscription topics. A large green circle highlights the 'Subscription Topics' section, which includes the following items:

- ☐ Defense Medical Logistics Standard Support Customer Assistance
- ☐ Defense Medical Human Resources System - Internet (DMHRSI)
- ☐ eIRB
  - ☒ eIRB News and Events
- ☐ BOXI Common Services
  - ☐ BCS/BOXI System Outage Notifications

At the bottom of the form, there are two buttons: **Submit** and **Cancel**. The **Submit** button is highlighted with a green rectangle. A green line connects the 'Submit' button to the 'Submit' button in the list of subscription topics. Another green line connects the 'Submit' button to the 'Submit' button in the list of subscription topics.

## Step Five

- Select other topics of interest (optional); scroll down to the bottom of the page and select **Submit**.




Welcome **your.name.civ@mail.mil**

✓ Subscriptions updated ✕

**You may also be interested in information from these organizations.**

Subscribe by checking the boxes; unsubscribe by unchecking the boxes. By clicking "Submit", you are sending your email address to these partners. Access your [subscriber preferences](#) to update your subscriptions or modify your password or email address without adding subscriptions.

 **Featured Government Updates**

☐ Citizen Engagement Resources  
[View all topics for GovLoop](#)

**Submit** Close

Your contact information is used to deliver requested updates or to access your subscriber preferences.  
[Privacy Policy](#) - [Help](#)



## Step Six



- Success! Select **Finish**.

### Success

You have successfully subscribed to updates from Defense Health Services Systems Program Executive Office. Confirmation of your preferences will be sent to your.name.civ@mail.mil. To make additional changes or to unsubscribe visit your [Subscriber Preferences](#) page.

**Finish**

Your contact information is used to deliver requested updates or to access your subscriber preferences.

[Privacy Policy](#) - [Help](#)